

## **GED®** Testing Center Support Line

Please use the following directory to see what call center support service you should contact. **This** support line is for GED® testing centers only – please do not give this number to your students.

Call 1-833-246-8320 for Tech Support Only	
For assistance on	Contact
<ul> <li>Service Direct questions and support</li> <li>Resetting your passwords or unlocking your account (Note: Password resets can be done by selecting Login Help or Account Recovery Tool within the program you are using)</li> <li>Launching or delivering GED® tests or GED® Ready Tests with Delivery Manager</li> <li>Running an express RMA</li> <li>Obtaining a challenge key</li> </ul>	Provides technical support to testing centers. Assists with setting-up Pearson VUE Testing System software and technical issues related to downloading, launching and delivering tests.
Call 1-866-389-3665 for Customer Service & Channel Quality	
For assistance on	Contact
Customer service issues such as:  • Assistance with GED Manager™	Press 1 for Customer Service
<ul> <li>Assistance with Registration Manager Software</li> <li>Creating or merging a student profile in GED Manager™</li> <li>Scheduling students for same day or future appointments</li> <li>Date of birth (DOB) changes</li> <li>Non-technical questions regarding checking candidates in, including ID requirements or determining if a candidate should be turned away</li> <li>When a student arrives at your testing center but is not on your schedule</li> </ul>	Provides help with answering student questions, registering a student, or scheduling a student's test. Assists testing centers with non-technical student questions about scheduling or checking-in students on test day.  help@ged.com
<ul> <li>General GED<sup>®</sup> student support</li> <li>Non-technical test center operations issues such as:</li> </ul>	Press 2 for Channel Quality (Test
<ul> <li>Closing a testing center temporarily due to weather or other reasons</li> <li>General, non-student related policies and procedures</li> <li>Locating client reference materials, rules agreements or other documents on the VUE Support System (VSS) website</li> <li>Using Site Manager or Administration Manager including how to update personnel and updating hours of operation</li> <li>Test Administration certification and recertification</li> <li>Moving a testing center to a new location</li> <li>Closing a testing center permanently</li> </ul>	Center Operations)  Supports non-technical policies and procedures for administering tests. This includes site hours, site contacts, adding/removing test administrators and the administrator training and certification program.

NOTE: Students should call 1-877-EXAM-GED (392-6433) to receive the support they need